INSTRUCTIONS FOR APPLICANTS

APPLICATION FOR THE BACHELOR OF INFORMATION TECHNOLOGY (BIT)

(DEGREE PROGRAMME (EXTERNAL) – 26TH INTAKE (Early Registration) – Academic Year 2026

If you've just completed your Advanced Level Examination, you can now take the next step immediately by registering early for the Bachelor of Information Technology (BIT) programme. This early registration opportunity is designed to give you a head start—academically and professionally.

Upon registration, you will gain access to the Foundation Programme even before the formal academic year begins. This means you won't have to spend months waiting idly—instead, you'll be actively building essential IT knowledge and skills right away.

The Foundation Programme is carefully designed to:

- **Strengthen your understanding of core IT concepts**
- **Bridge any gaps in prior knowledge**
- **Build confidence before entering the main BIT curriculum**

By the time your academic year officially starts, you'll already be better prepared, more confident, and ahead of the curve.

Beyond academics, early engagement helps you connect with the programme and become part of the learning community from the very beginning. Students who start early often adapt more quickly, perform better, and stay more committed throughout their studies.

Choosing early registration also means choosing a smarter, more efficient pathway. Instead of waiting, you'll be progressing. Instead of uncertainty, you'll have direction.

Take advantage of this opportunity to get ahead—register early, start learning sooner, and shape your future in IT with confidence.

PLEASE READ THESE INSTRUCTIONS CAREFULLY BEFORE YOU COMPLETE THE ONLINE APPLICATION.

Eligible students are invited to apply for the Bachelor of Information Technology (BIT) Degree Programme (External) based on the entry requirements given in Section 2.

The application form link is provided at the bottom of the page.

01. Entry requirements

The following admission requirements will be effective from the Academic Year 2026.

No person may be registered as a candidate for the Examinations leading to the Degree unless he/she satisfies (A) and (B) below:

A. he/she

i. has obtained three passes in the Local G.C.E. Advanced Level Examination (New Syllabus) in one sitting or four passes in the Local G.C.E. Advanced Level Examination (Old Syllabus) in one sitting;

OR,

ii. has obtained a minimum of three “C” pass grades in Cambridge/Pearson Edexcel International Advanced Level Examination in one sitting;

OR,

iii. has passed all the theoretical components of the Foundation in Information Technology (FIT) Programme conducted by the UCSC;

OR,

iv. has obtained the Higher National Diploma in Information Technology (HNDIT) where the certificate must be issued and verified by the Sri Lanka Institute of Advanced Technological Education (SLIATE);

OR,

v. has obtained the NVQ-Level 5 or above qualification in IT where the certificate must be issued and verified by the Tertiary and Vocational Education Commission (TVEC);

OR,

vi. has obtained any other educational qualification deemed equivalent to the qualification referred to in paragraphs A (i) to (v) above by the Senate on the recommendation of the Academic Syndicate of the UCSC and has passed a selection Test conducted by the UCSC.

AND

B. he/she

i. has obtained at least six passes in G.C.E. Ordinary Level Examination with three Credits including for Mathematics and English;

OR,

ii. has obtained at least six passes in Cambridge/Pearson Edexcel International O Level Examination with three Credits including for Mathematics and English;

OR,

iii. has obtained any other educational qualification deemed equivalent to the qualification referred to in paragraph (B) (i) and (ii) above by the Senate on the recommendation of the Academic Syndicate of the UCSC

02. Instructions to submit the application

i. A valid email address should be used to log in to the online registration application. This email address will be used for all communications throughout the degree programme.
ii. To fill the application, click on create an account option as given below.
iii. The online Application Form should be filled only in English.
iv. Full Name must be given as it appears **on the Birth Certificate**. (If the name in the Birth Certificate is different from the name which is in use, necessary amendments should be made in the Birth Certificate before getting the registration)
v. Fill the name in Sinhala and Tamil script accurately where applicable.
vi. Please provide your correct permanent address and contact number to enable the External Degrees Centre (EDC) of the UCSC to communicate with you in future activities when filling the online application form.
vii. You should indicate your educational qualifications and examination results accurately and clearly.
viii. You should complete all the entry requirements on or before the application closing date.

03. Payments procedure

i. Application Fee **(Rs. 5,000.00 for Local students or USD 100 for foreign students)** must be made using the online payment gateway, via GovPay or by directly paying to the bank account using the respective vouchers.

a. **Instructions for online payments (Applicable for Local and Foreign students)**

- Select the online payment method in the payment section of the application.
- Fill the Credit/ Debit card information accurately in the given fields
- Proceed for the completion of the online application.
- If there is any issue in the online payment, please send **your name, application number, NIC, date and time of payment and a screenshot of the error message you received to the email address application@ucsc.cmb.ac.lk.**

b. **Payment via GovPay (Applicable for Local Students Only)**

- Log in to any of the listed online banking platforms which support payment through the GovPay system.
- Refer to the following link for more details: **GovPay Online Banking Experience**
- In the “Institution” dropdown list, choose: University of Colombo – School of Computing (UCSC)
- Under “Service/Payment Type”, select the option “BIT”
- Fill in all mandatory fields, including:
  - Name
  - Customer Identification Number
  - NIC or Passport Number
  - Email Address
  - Contact Number
- Input the exact fee amount as instructed in the application form
- Check and verify the payment and other details.
- Complete the payment and download the payment confirmation slip/PDF document
- Upload the confirmation slip/ PDF document to the relevant field in the application.
- Submit the application.
- Download the application to complete the application process.

04. Other instructions

i. Download the application form, print it, place your signature and bring it once you are called for the selection interview.
ii. The application closing date will be **26th May 2026.** All the applications must be completed on or before the deadline.
iii. Please note that **APPLICATION FEE IS NONREFUNDABLE**
iv. **Internal Undergraduates of the state universities who have completed the eligibility criteria also can apply for this program.**
v. For further information, please contact: Assistant Registrar, External Degrees Centre, University of Colombo School of Computing, No.35, Reid Avenue, Colombo 00700

Click here for the Online Application

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