REGISTRATION INTERVIEW

REGISTRATION OF THE BIT EXTERNAL DEGREE – ACADEMIC YEAR 2026

29th September 2026

Dear Applicant,

We are pleased to inform you that you have been selected for registration to the **Bachelor of Information Technology (BIT) External Degree Programme** for the **Academic Year 2026**.

You are requested to attend the **registration interview** scheduled for **3rd October 2026**. Click here to view the list of applicants for the registration interview.

INTERVIEW SCHEDULE LIST

Please read the following instructions carefully before attending the interview at:

University of Colombo School of Computing (UCSC)
No. 35, Reid Avenue,
Colombo 00700.

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1. Original Documents to Be Verified at the Interview

Please bring the original copies of the following documents for verification:

a. Required Documents

1. **Birth Certificate**
    - If your Birth Certificate is in Tamil, please bring an **English translation** together with the original certificate.
2. **National Identity Card (NIC)** for local applicants, or a **valid Passport** for international applicants.
3. **Marriage Certificate** (if applicable, to verify any change of name).
4. **GCE Ordinary Level (O/L) Certificate(s)** or equivalent qualifications:
    - GCE Ordinary Level Examination
    - Cambridge O Level Examination
    - Pearson Edexcel International O Level Examination
5. **One of the following qualifications** (as indicated in your application form):

    i. Advanced Level (A/L) Certificate or equivalent qualifications:

- GCE Advanced Level Examination
- Cambridge Advanced Level Examination
- Pearson Edexcel International Advanced Level Examination

ii. NVQ - Level 5 or above qualification in Information Technology, issued and verified by the Tertiary and Vocational Education Commission (TVEC).

iii. Higher National Diploma in Information Technology (HNDIT), issued and verified by the Sri Lanka Institute of Advanced Technological Education (SLIATE).

6. **Affidavit(s)**, if the name appearing on any educational certificate differs from the name on the Birth Certificate.
7. **Duly completed BIT ID Form** attached to this email.
    - A photograph should be pasted or printed in the space provided, according to the specified requirements.
    - The official student ID photograph will be taken at UCSC.

b. Registration Fee

A registration fee of **Rs. 35,000** should be paid at the **UCSC Shroff Counter on the day of the interview.**

Payment can be made by:

- Cash
- Credit Card
- Debit Card

c. Printed Application Form

Please bring a printed and signed copy of your BIT application form.

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2. Online Document Submission

You are required to complete the **BIT Registration Form** using the link provided below before the date of your interview.

Online Document Submission Form

Please upload **scanned colour copies** of all documents listed in Section 1 above.

Important:

- Documents must be scanned in colour.
- Black-and-white scans will not be accepted.
- Each file should be renamed using your Application Number.

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3. Dress Code

The dress code for the interview is formal. Applicants are advised to wear light-coloured attire, preferably with a white or similarly light-toned upper garment.

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4. Student ID Card Photograph

The official student ID card photograph will be taken at UCSC.

Any form of head covering must be removed when the photograph is taken, and both ears must be clearly visible, similar to the photograph requirements for the National Identity Card.

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5. Inquiries

For any clarification, please contact us by email, quoting your Application Number.

- bitreg@ucsc.cmb.ac.lk
- arbitreg@ucsc.cmb.ac.lk

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6. Further Information

Important – Please review the BIT Website before attending the interview

Applicants are strongly encouraged to visit the BIT website (www.bit.lk) and carefully review the information available there before attending the registration interview.

The website contains important information regarding:

- ✓ The structure of the BIT Degree Programme
- ✓ The revised curriculum applicable to the 2026 intake
- ✓ Course and subject information
- ✓ Examination regulations and academic policies
- ✓ Registration requirements and procedures
- ✓ Student support services and other programme-related information

As the 2026 intake will follow the newly revised curriculum, applicants are advised to familiarize themselves with the programme structure and academic requirements prior to registration. This will help ensure a smooth registration process and a better understanding of the degree programme from the outset.

Important Notes

1. All documents submitted for verification must be original documents. Certified copies will not be accepted in place of originals.
2. If any eligibility requirement is not satisfied or if any required document is not submitted, **provisional registration will not be granted**.

Online Document Submission Form

BIT ID Form

Assistant Registrar
External Degrees Centre
University of Colombo School of Computing (UCSC)